**WEEKLY STATUS REPORT (WSR)**

2/3/2025

**TO:** Alea Alvi, Omar Daas, Felipe Reyes, Wesley Moss

**FROM:** Abi Sipes

**SUBJECT:** Status report for week 1/27-1/31

1. **RED FLAGS:** unfamiliarity with applications, primarily front-end
2. **ISSUES**: setting up the program on individual computers / learning the applications
3. **ACCOMPLISHMENTS (1/27-1/31):**

1/27

* Meeting with client – discussing plans and next steps

1/29

* Team meeting: planning for the semester and going over the documents that IWC shared with us

All week

* Reviewing the documents and become familiar with applications used

1. **ACTION ITEMS FOR FOLLOWING WEEK (1/3-1/8):**

* Full team meeting with client (all)
* Setup application / become familiar with code base (all)
* Presentation for sprint one (Abi)
* Ensure back-end work from last semester is at a working stage so that we can start on front-end work (Omar and Alea)
* Learn front-end applications needed for making assessments (Felipe, Wesley | Omar, Alea, Abi can begin learning them after other tasks are done)